



BIMOSE
TRIBAL COUNCIL

HEAD OFFICE:
Niisaachewan Anishinaabe Nation
22 Band Office Road
P.O. Box 1200
Kenora, Ontario P9N 3X7

CENTRAL OFFICE:
598 Lakeview Drive
Kenora, Ontario P9N 3P7
Ph: (807) 468-5551
Fax: (807) 468-3908

EMPLOYMENT OPPORTUNITY

- Anishinaabe Curriculum Development and Support Lead -

PROGRAM: Education (Structural Readiness)

LOCATION: Kenora Central Office and Various Communities

SUMMARY:

The Anishinaabe Curriculum Development and Support Lead is responsible for the supervision of the development, writing and full implementation of the complete Bimose curriculum. The Anishinaabe Curriculum Development and Support Lead's immediate supervisor is the Structural Readiness Coordinator. One of the key roles of the Anishinaabe Curriculum Development and Support Lead is to ensure that the curriculum properly reflects the Anishinaabe language, culture and traditions. She or he is responsible for the duties listed below.

SPECIFIC DUTIES

- Coordinate the planning, development and implementation of the new Bimose curriculum.
- Work as a team member with the Education staff.
- Assisting with the initiating of a network with other First Nation organizations to develop common achievement goals and expectations.
- Conduct research and work effectively with community knowledge keepers
- Ensure that the curriculum and supporting resources are completed in a timely and professional manner.
- Complete all required reports and budgets.
- Complete any proposals for additional resource and professional development funding, as required
- Liaison with ISC, the Ministry of Education and other funding agencies as required.
- Attend meetings, workshops and conferences, as required to gather new knowledge and information that would assist with the curriculum development.
- Conduct research and compile program data, interpret and present the findings to the Bimose Tribal Council.
- Other duties as assigned by the Structural Readiness Coordinator and Director of Education.

QUALIFICATIONS:

- Bachelor of Arts/Science and Bachelor of Education or a Bachelor of Education.
- Member in Good Standing with the Ontario College of Teachers would be an asset.
- Experience writing and developing curriculum and education resources.
- Experience with project management and budgets.
- Thorough knowledge of Anishinaabe culture and language.
- Fluency in Anishinaabemowin would be considered an asset.
- Thorough knowledge of Anishinaabe educational practices.
- Experience in the education of Anishinaabe students and schools.
- Valid driver's license.

Please submit resume and cover letter with a current criminal record check and three references with one from last place of employment. Applications will be accepted until **Wednesday, September 9, 2020 at 4:00 p.m.**

PLEASE SUBMIT APPLICATION BY MAIL (marked as confidential), E-MAIL, IN PERSON, OR FAX TO:

**Bimose Tribal Council Inc.
Attention: Sheri Ricklefs
Human Resources
598 Lakeview Drive
Kenora, ON P9N 3P7**

Telephone: (807) 468-5551 • Fax: (807) 468-3908 • e-mail: sricklefs@bimose.ca

Late applications will be returned. Only those applicants selected for an interview will be contacted.