



BIMOSE
TRIBAL COUNCIL

HEAD OFFICE:
Washagamis Bay 38A
P.O. Box 1200
Kenora, Ontario
P9N 3X7

CENTRAL OFFICE:
598 Lakeview Drive
Kenora, Ontario P9N 3P7
Ph: (807) 468-5551
Fax: (807) 468-3908

EMPLOYMENT OPPORTUNITY **-First Nation Student Success Coordinator-**

PROGRAM: First Nation Student Success

LOCATION: Kenora Office

SUMMARY:

The First Nation Student Success Education Coordinator is responsible for the overall co-ordination, supervision and delivery of the Bimose Tribal Council First Nation Student Success Program initiative. The First Nation Student Success Education Coordinator as identified in the project proposal as the Education Project Leader of the Bimose Tribal Council First Nation Student Success Program. The leader's immediate supervisor is the Director of Education of the Tribal Council and works with project's First Nation Student Success Committee comprised of members representing Bimose Tribal Council First Nations participating in the project. She or he is responsible for the duties listed below.

GENERAL DUTIES:

- Coordinate all components of the FNSS program.
- Coordinate all components of other programs applied for under this FNSS program

SPECIFIC DUTIES:

- Maintain the program budget.
- Actively supporting the effective and equitable delivery of programs and resources to the participating schools.
- Maintain and enhance the local/school Anishinaabe language and cultural programming.
- Assisting with the initiating of a network with provincial school boards and other First Nation schools/organizations in order to actively pursue student improvement in all of the areas covered by the FNSS program.
- Analyze and report on all of the required data and indicators
- Monitor the delivery of professional development to all schools.
- Complete all reports and proposals
- Liaison with AANDC and other funding agencies.
- Attend meetings, workshops and conferences, as required to gather new knowledge and information that would assist the program.
- Hiring and supervision of all FNSS staff.
- Conduct research and compile program data, interpret and present the finding to the ASA Committee
- Other duties as assigned by the ASA Committee and/or the Director of Education.

QUALIFICATIONS:

- Bachelor of Arts/Science and/or Bachelor of Education.
- Master of Education and Principal's Qualifications would be an asset.
- Member in Good Standing with the Ontario College of Teachers would be an asset.
- Excellent management and coordination skills and experience are required.
- Experience working in education/health and/or other public services.
- Strong knowledge of the culture and traditions; Anishinaabe language would be an asset.
- Extensive knowledge of the Ontario provincial education system.
- Experience in the education of Anishinaabe students.
- Awareness of the Treaties and First Nation governance.
- Valid driver's license.

SALARY: will commensurate with experience and education.

Along with their resume and cover letter applicants must submit a current criminal record check and three references with at least one from their last place of employment. The application must be submitted by **Monday, June 17, 2018 at 4:00 p.m. CDT**

PLEASE SUBMIT APPLICATION BY MAIL (marked as confidential), E-MAIL, IN PERSON, OR FAX TO:

**Bimose Tribal Council Inc.
Attention: Human Resources
598 Lakeview Drive
Kenora, ON
P9N 3P7**

Telephone: (807) 468-5551 • Fax: (807) 468-3908 • e-mail: reception@bimose.ca

Late applications will be returned. Only those applicants selected for an interview will be contacted.

Posted: June 3, 2019