



Kiizhik
EDUCATION
CORPORATION

SCHOOL:
1450 Valley Drive
Kenora, ON P9N 3Y4
Phone: (807) 548-4912
Fax: (807) 548-5917

CENTRAL OFFICE:
Nisaachewan Anishinaabe Nation
P.O. BOX 1200 Kenora, ON P9N 3X7
Phone: (807) 468-5551
Fax: (807) 468-3908

EMPLOYMENT OPPORTUNITY

1.0 Student Nutrition Worker

PROGRAM: Gaagagekiizhik School / Bimose Community High School

LOCATION: 1450 Valley Drive, Kenora, Ontario

Under the direct supervision of the Principal(s), working with the Teacher(s), the Student Nutrition Worker will support the school's food service program by preparing and serving food, maintaining/cleaning the kitchen, and/or organizing the delivery of prepared food throughout elementary school and high school.

The student nutrition worker will be responsible for the following:

- Prepare the daily lunch for students at the school
- Prepare box lunches for students for any field trips when needed
- Provide monthly menus to Principals and the office for communication to parents/guardians
- Prepare weekly food orders
- Prepare food according to planned menus, using approved school recipes and safe food handling procedures
- Serve food to students
- Clean and maintain a safe and sanitary kitchen
- Foster a team environment by assisting coworkers with scheduled work demands
- Label and prepare food for storage
- Prepare food for school events
- Maintain and care for kitchen equipment
- Communicate and interact positively with students, teachers, staff, parents, and community
- Encourage positive role modelling behavior designed to instill pride, self-esteem, and cultural identity

Interested candidates should include the names of three professional references in their application package. One must be a recent/immediate supervisor with authorization to be contacted under the terms of the Freedom of Information and Protection of Privacy Acts.

Kiizhik Education Corporation thanks all applicants for indicating their interest in this position, however, only those selected for a personal interview will be contacted.

Please submit resume and cover letter with a current vulnerable sector check (if possible) and three professional references.

Applications will be accepted until **Friday, August 21, 2020 at 4:00PM.**

PLEASE SUBMIT APPLICATION BY MAIL (marked as confidential), E-MAIL, IN PERSON, OR FAX TO:

Kiizhik Education Corporation
c/o Bimose Tribal Council
Attention: Human Resources
598 Lakeview Drive, Kenora, ON P9N 3P7
Telephone: (807) 468-5551
Fax: (807) 468-3908
email: careers@bimose.ca

Late applications will be returned. Only those applicants selected for an interview will be contacted.

*Any questions can be directed to Darcy Wickham by email at dwickham@bimose.ca.