



EMPLOYMENT OPPORTUNITY

Technical Services Officer

Reporting to the Sr. Engineer and/or Technical Services Advisor, the Technical Services Officer will provide support in the delivery of technical services outlined in Bimose Tribal Councils mandate, duties include:

Duties

- Provide technical services to member First Nations on major/minor capital projects, water and sewage systems, roads, community infrastructure services, and education facilities,
- Modifies established practices or applies newly developed civil engineering practices,
- Oversees engineering tasks such as design drafting, estimating and operations control,
- Tests and evaluates construction materials and techniques,
- Plans, supervises and coordinates the work of others,
- Oversees the planning, design, construction and estimation of cost for company projects,
- Provide support in the preparation and review of contract drawings and documents,
- Establishes design and construction schedules and monitoring progress of various projects and their conformance to design and construction schedules,
- Responsible for inspecting project sites in order to monitor progress and ensure compliance with all safety and government regulations,
- Analyzes survey reports, maps, drawings, blueprints, aerial photography, and other topographical or geologic data to plan projects,
- Prepares budgets by projecting resource needs and determining funding priorities for a division or section,
- Conduct technical reviews and provides recommendations regarding designs and reports prepared by consulting engineers,
- Prepare funding applications, reports & administration duties for government funded projects,

Qualifications

- Bachelors degree or a Certified Engineering Technologist (C.E.T) in the field of municipal/civil engineering or related field,



- Minimum 3 to 5 years directly related work experience, First Nation experience is a definite asset,
- Experience in planning, design and project delivery of municipal infrastructure (storm, water and sewer) and institutional buildings is a requirement of the position,
- Working knowledge of various computer software including, but not restricted to: MS word, Excel, AutoCAD, Power Point and other design programs. Knowledge of GIS and GPS hardware and software would be a definite asset,
- Demonstrated understanding of engineering theories and principles,
- Strong oratory, & presentation skills; ability to effectively communicate both verbally and in writing,
- Valid driver's license, access to an insured vehicle, and willingness to travel.

Applicants must submit a cover letter, resume and three (3) professional references.

Application deadline: Friday, January 31, 2024 @4:00pm CST Please

apply online at www.bimose.ca or submit applications via: Email:

careers@bimose.ca

Fax: (807) 468-3908

Late applications will not be considered